

Cari Lynn Rillo

cari-rillo.com ~ cari.lynn.rillo@gmail.com

PROFESSIONAL SUMMARY

Detail-oriented museum professional with 10+ years of experience who prioritizes diversity, equity, and inclusion. Creative problem-solver who creates innovative solutions that supports the guest experience. Quick learner and adept at learning and implementing new technologies.

Key Skills:

- Effective communication and collaboration with Colonial Williamsburg staff and guests
- Independent decision making and problem solving
- Video editing, audio editing, motion graphics
- Operating audiovisual equipment
- Adobe Creative Cloud including Photoshop, Illustrator, Premiere, Audition, and After Effects
- Microsoft Office 365
- Windows and Mac experience
- Generating operational documentation and record keeping
- Researching emerging technologies

PROFESSIONAL EXPERIENCE

Colonial Williamsburg Foundation

Senior Audiovisual Technician and Multimedia Designer 2021 - Present

- Develop and design digital content for museum exhibitions, digital signage, and auditorium programming. Works with a variety of media including video, image, and audio files.
- Produce digital content, including video, audio, and touchscreen interactives, using available video, lighting, and sound equipment.
- Responsible for audiovisual operations and maintenance throughout the museum including Hennage Auditorium, digital signage, video walls, exhibition audiovisual components, and audiovisual set-up for special events.
- Recommend, purchase, and install new audiovisual equipment.
- Maintains documentation of programming files, design and editing files, equipment inventories, and maintenance logs.
- Co-supervisor of 60+ museum volunteer program which includes recruiting, interviewing, scheduling, and training volunteers.
- Learns new technologies quickly and adapts to changing procedures and processes.

Senior Audiovisual Technician ~ 2016 - 2020

- Develop and design digital content for museum exhibitions, digital signage, and auditorium programming.
- Responsible for audiovisual operations and maintenance throughout the museum including digital signage, video walls, exhibition audiovisual components, and audiovisual set-up for special events.
- Develop and document operational procedures for auditorium and exhibition equipment operations and troubleshooting.

Audiovisual Technician ~ 2012 - 2016

- Operate auditorium audiovisual system, audio console, lighting console, and video switching system, for multiple daily programs by following program documentation. Troubleshoot any issues before, during, and after programs.
- Document program stage sets, lighting and video cues, and performer needs.

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PROFESSIONAL AFFILIATIONS

Member ~ Current

- Audiovisual and Integrated Experience Association (AVIXA)
- Virginia Association of Museums (VAM)
- American Alliance of Museums (AAM)

Board Member ~ Technical Advisor ~ Panglossian Productions ~ 2018 - 2021

- Works collaboratively with other board members to develop seasonal theatrical productions for local community theatre.
- Oversees technical needs of live productions, including sound design, lighting design, and stage management.

EDUCATION

Hampton Diversity College ~ City of Hampton ~

Levels I and II completed; Level III anticipated completion July 2023

2023

Virginia Commonwealth University ~ The Grace E. Harris Leadership Institute ~

HIGHER Ground Women's Leadership Development Program

2022

University of North Carolina School of the Arts ~ Winston Salem, NC

M.F.A Sound Design

2012

University of Mary Washington ~ Fredericksburg, VA

B.A. Women's Studies

2009

REFERENCES – Please contact